

SECRET

Annex IV, TAB K

**MISSION OF THE TECHNICAL ACCOUNTING STAFF
as conceived by the Management Staff**

The Technical Accounting Staff

- a. Establishes necessary fiscal accounting for the assets and liabilities of the Agency.
- b. Establishes, in conjunction with appropriate Agency components, financial accounting systems and reporting requirements for projects; installs or supervises the installation of project financial accounting systems where practicable.
- c. Develops, in conjunction with appropriate Agency components, issues and installs the necessary financial accounting systems and reporting procedures for domestic and overseas Agency facilities.
- d. Develops, in conjunction with appropriate Agency components, financial property accounting systems and reporting procedures.
- e. Develops and installs, when necessary, financial accounting and reporting systems designed to meet any unusual requirements of the Agency.
- f. Develops and issues handbooks and forms for the standardization of Agency financial accounting systems, wherever feasible, and for the guidance of financial accounting personnel.
- g. Develops and coordinates regulatory issuances pertaining to the functions of and initiated by the Office of the Comptroller.
- h. Reviews the operation and, where feasible, revises installations of standardized Agency financial accounting and reporting systems to obtain better efficiency and control.
- i. Reviews for concurrence by the Comptroller all proposed Agency regulatory issuances having a financial accounting or reporting implication, initiated by other components of the Agency.
- j. Performs such other functions within the mission of the Comptroller as he may direct.

704 55 4 50 6W.21
COMBIBOTTEB

SECRET